

**Questionnaire and Application For Membership**

**In The Criminal Justice Act Panel**

**For**

**The United States District Court**

**For The District of Columbia**

Return This Form To:

Federal Public Defender  
Suite 550  
625 Indiana Avenue, N.W.  
Washington, DC 20004

In addition to the application form, all applicants must submit a Certificate of Discipline from the Office of Bar Counsel. This can be obtained by sending a request for the Certificate, a check or money order made payable to the DC Bar in the required amount, and a notarized statement with language permitting Bar Counsel to reveal confidential disciplinary information. The required language is:

*I authorize the Office of Bar Counsel to reveal information regarding complaints filed against me, including complaints that would be confidential such as those pending, dismissed, or closed.*

The address to obtain the Certificate is :

Office of the Bar Counsel  
515 Fifth Street, N.W.  
Building A., Suite 117  
Washington, DC 20001

**Questionnaire and Application for Membership  
In The Criminal Justice Act Panel For  
The United States District Court for the District of Columbia**

The following questionnaire and application is to be completed by attorneys requesting to represent defendants under the provisions of the Criminal Justice Act in the United States District Court for the District of Columbia.

**YOU MUST SUBMIT WITH THIS QUESTIONNAIRE/APPLICATION A  
CERTIFICATE OF DISCIPLINE FROM THE OFFICE OF BAR COUNSEL**

Name \_\_\_\_\_

Office Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No: \_\_\_\_\_

Fax No.: \_\_\_\_\_ E-mail : \_\_\_\_\_

Social Security Number or Employer ID Number \_\_\_\_\_

Home Address and Phone \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Education and Bar Admissions**

Graduated from \_\_\_\_\_ School of Law Year \_\_\_\_\_

Admitted to practice in the District of Columbia on: \_\_\_\_\_

Admitted to practice in the United States District Court for the District of Columbia on:  
\_\_\_\_\_

Admitted to practice in the United States Court of Appeals for the District of Columbia on:  
\_\_\_\_\_

Admitted to practice in the United States Supreme Court on: \_\_\_\_\_

Other Jurisdictions: \_\_\_\_\_

\_\_\_\_\_

**Disciplinary Actions**

A. Have you ever been disciplined (or are you the subject of any pending action), sanctioned, or held in contempt by the Bar of any jurisdiction or by any Court?

\_\_\_\_\_

B. Has any court ever determined that you rendered ineffective assistance of counsel in a case?

\_\_\_\_\_

C. Have you ever been removed from any list of appointed criminal defense attorneys?

\_\_\_\_\_

If you answered yes to any of these questions, please explain in detail the circumstances:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Practice Background**

Are you on a CJA panel or appointed counsel list for any other court? \_\_\_\_\_ If yes, please list the courts and the dates.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been employed as a full-time prosecutor, public defender, or law clerk to a judge or justice? \_\_\_\_\_ If yes, please indicate the position, the name of the office or judge, and give dates of employment:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Trial Experience**

Approximately how many criminal cases have you tried to verdict? \_\_\_\_\_

United States District Court: \_\_\_\_\_

District of Columbia Superior Court: \_\_\_\_\_

Others: \_\_\_\_\_

Approximately how many pleas and sentencings have you handled under the Federal Sentencing Guidelines? \_\_\_\_\_

Approximately how many civil cases have you tried to verdict? \_\_\_\_\_

Please provide the indicated information below with regard to those five cases in which you believe you provided your client the most effective representation you were capable of under all circumstances. If possible, at least three of the cases should be federal court cases. If you have not tried five cases, please provide this information with regard to all cases you have tried.

<i>Jurisdiction</i>	<i>Judge's name</i>	<i>Name of Case and Case No.</i>	<i>Date</i>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please indicate whether you have any special qualifications, such as a foreign language or expertise in a relevant area of law such as immigration, which you believe the Selection Committee should be aware of while reviewing your application.

_____
_____
_____
_____

List all judges of the United States District Court for the District of Columbia and in Superior Court before whom you have tried a case to verdict within the last three years and provide the name of the case and the date of the trial.

_____
_____
_____
_____

I declare that the foregoing answers and statements are true and correct.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Signature of Applicant